



# BARNETBY-LE-WOLD PARISH COUNCIL

Tel: 07443 268003

Email clerk-barnetbyparishcouncil@hotmail.com

Minutes of Barnetby-le-Wold Parish Council Annual Meeting held on Wednesday 21st May 2025  
at St Barnabas Church Hall.

**Present Cllrs:** Cllr Baker (Chair), Cllr Vora, Cllr Thomas, Cllr Huck, Cllr Booker, Cllr Wells, Cllr Broughton, Cllr Hoggard, Cllr Knill

**Present :**

3 members of the public

**Clerk:**

Hannah Hepworth

**2505/01 Election of Chairperson for year commencing May 2025**

**Proposed: Cllr Hoggard, Seconded: Cllr Vora** – Cllr Nazer as Chair - 3 in favour

**Proposed – Cllr Thomas, seconded: Cllr Huck** – Cllr Baker as Chair - 4 in favour

**Resolved** – Cllr Baker was elected as chair by the majority vote

**2505/02 Election of Vice-Chair for year commencing May 2025**

**Proposed – Cllr Baker, seconded: Cllr Booker**

**Resolved** – Cllr Vora was elected as Vice Chair – unanimous

**2505/03 Apologies for Absence -**

Apologies received from Cllr Wells, Cllr Nazer, Ward Cllr Sherwood and Rob Waltham

**2505/04 Minutes of previous meetings**

**Proposed: Cllr Booker, Seconded Cllr Vora**

**Resolved:** The minutes of the meeting in April 2025 were approved and signed – unanimous

**2505/05 Declarations of Interests**

- a) To record declarations of interest by any member of the council in respect of the agenda items listed below.  
Members declaring interests should identify the agenda item and type of interest being declared  
Cllr Knill – 2505/8 personal
- b) To note dispensations given to any member in respect of the agenda items listed below  
None

**2505/06 Appointments to Parish Council sub-committees**

a.) Personnel Committee

**Proposed: Cllr Booker, Seconded Cllr Vora**

**Resolved:** Cllr Thomas, Cllr Wells, Cllr Huck - unanimous

b.) Finance Committee

**Proposed: Cllr Baker, Seconded Cllr Vora**

**Resolved:** Cllr Booker, Cllr Hoggard, Cllr Wells - unanimous

c.) Appeals Committee

**Proposed: Cllr Thomas , Seconded Cllr Knill**

**Resolved:** This will be sorted as and when necessary – unanimous

d.) Community Emergency Team

**Proposed: Cllr Thomas, Seconded Cllr Huck**

**Resolved:** Cllr Thomas, Cllr Wells, Clerk , Cllr Broughton - unanimous

e.) Play Area Inspections

**Proposed: Cllr Baker, Seconded Cllr Vora**

**Resolved:** Cllr Knill and Cllr Nazer and Jenny Wells - unanimous

f.) Cemetery Committee

**Proposed: Cllr Hoggard, Seconded Cllr Vora**

**Resolved:** Cllr Hoggard, Cllr Wells, Cllr Knill - unanimous

g.) Barnetby In Bloom Community Group

**Proposed: Cllr Booker, Seconded Cllr Knill**

**Resolved:** Cllr Broughton, Cllr Hoggard - unanimous

h.) Remembrance Day

**Proposed: Cllr Baker, Seconded Cllr Booker**

**Resolved:** Cllr Wells, Cllr Knill, Cllr Vora - unanimous

## 1. Appointments to Outside Bodies

**Proposed: Cllr Thomas, Seconded: Cllr Vora**

**Resolved:** Cllr Huck to be representative for Village Hall – unanimous

**Proposed: Cllr Baker, Seconded Cllr Huck**

**Resolved:** Skegger Beck / Drainage Forum: Cllr Nazer and Cllr Broughton – unanimous

**Proposed: Cllr Knill, Seconded: Cllr Vora**

**Resolved:** NATS – Cllr Wells and Cllr Baker – unanimous

**Proposed: Cllr Knill, Seconded: Cllr Vora**

**Resolved:** Airport – Cllr Baker – unanimous

**Proposed: Cllr Thomas, Seconded Cllr Vora**

**Resolved:** ERNLLCA - Clerk and Cllr Huck – unanimous

**Proposed: Cllr Thomas, Seconded Cllr Vora**

**Resolved:** Singleton Birch – Cllr Hoggard – unanimous

## 2. Review of Policy Documentation

**Proposed: Cllr Vora, Seconded: Cllr Thomas**

**Resolved:** The following policies were agreed with the exception of C) Finance – unanimous

- a) Standing Orders
- b) Code of Conduct
- c) Financial Regulations & Financial Risk Assessment - carried over to next meeting
- d) Community Emergency Planning
- e) Equal Opportunities Policy
- f) Recording of Council Meetings Policy
- g) Adults Safeguarding Policy
- h) Child Safeguarding Policy
- i) Health and Safety Policy
- j) Co-Option Procedure
- k) Reserves Policy
- l) Scheme of Publication

## 3. Lead Councillor Roles

- a) Lead Councillor – Highways & Environment – Cllr Nazer
- b) Lead Councillor – Planning – Cllr Thomas
- c) Lead Councillor – Skegger Beck – Cllr Nazer
- d) Lead Councillor – Safety and Maintenance – Cllr Knill
- e) Lead Councillor – Community Safety and Neighbourhood Watch – Cllr Booker
- f) Lead Councillor – Community Engagement and Events – Cllr Hoggard

## **2505/07 Ward Councillors**

No Ward Councillors present

**Proposed: Cllr Knuill; Seconded: Cllr Vora**

**Resolved:** The meeting was temporarily suspend the meeting to hear from the public

A resident mentioned suspicious badger deaths – anything suspicious needs reporting to the police on 101

VE Day – members of the public reported that this was a very enjoyable, well organised event

## **2505/08 Delegate Reports and Subgroups updates**

To receive reports and determine any actions required: -

### **Barnetby in Bloom PC**

- Business much as usual for the Bloomers: litter-picking, watering, dead-heading, planting etc.
- A month has passed with negligent rainfall, so thanks to all our members and other helpers for their valiant efforts to keep the boxes and beds hydrated.
- Work on the new beds at the corners of Cuthberts will be going ahead at the end of the month when our willing helpers are available at half term: more on that next month.
- The new small planter on the corner of Albert Close has been filled with plants courtesy of Keigar Homes, and will be watered and dead-headed by Ian Tennyson – many thanks to him.
- Dates for the front garden and wheelbarrow judging are 17th and 18th July, just ahead of the Best Kept Village judges' visit.
- Many thanks again to all our members and helpers, and a plea to the PC to maybe help publicise our need for new members? None of us are getting any younger!

**VE Day** – 120 people attended and raised £660 split between British Legion and Help the Heroes. This met the goals of an inclusive event for all ages. Thanks was expressed to Cllr Thomas, Vora and Hoggard for their hard work in making the event such a success.

**Website** – The Clerk has made contact with the provider and stressed the urgency of creating a basic template. It was agreed that this would have the pages Your Council, Agendas / Minutes, Finance, Policies, Community, Contact. The Clerk has sent the last 5 years of Minutes and Agendas, last 3 years of finance, and all policies since 2023. Information is required for the Community Section and a message from the Chair / about the Parish Council / contact details for councillors.

**Network Rail** – Network Rail are currently working on the railway and there is work on the building with lots of lorry activity. The rails are also being repaired on a Saturday overnight.

**Neighbourhood Watch** – nothing to report

**Skegger Beck** – trying to get a response from Environmental Health

**The Village Hall** – will be joining with Bowls Club to put on a quiz night in July.

**NATs** – there has been no meetings

**Singleton Birch** – nothing to report

**Airport** – nothing to report

**ERNLLCA** – 15/7/25 – Cllr Thomas to be booked on the HR training

## **2505/09 Committees/Working Parties**

- a) Cemetery Working Party – need to organise a meeting
- b) Finance Committee – there will be a further meeting in June relating to the Terms of Reference and Financial Regulations - TBC
- c) Personnel Committee – it was noted there have not been any meetings

## **2505/10 Planning Applications**

To receive NLC Decision Notices/Planning Applications –

**Proposed: Cllr Thomas, Seconded Cllr Huck**

**Resolved:** PA 2025/390 – no comments to make – unanimous

**Proposed: Cllr Thomas, Seconded Cllr Huck**

**Resolved:** PA 2025/391 – no comments to make – unanimous

## **2505/11 Finance**

**a) Proposed: Cllr Huck, Seconded Cllr Vora**

**Resolved:** The schedule of payments as per appendix 1 were approved – unanimous

**b) Proposed: Cllr Vora, Seconded Cllr Nazer**

**Resolved:** The bank statements and financial report were approved – unanimous

**Proposed:** Cllr Knill, Seconded Cllr Vora

**Resolved** – Cllr Hoggard will keep the app live but no access it – unanimous

**2505/12 Correspondence / items for Discussion / Decision**

Steve and Jenny Wells will be asked to check the holes in the park. The Clerk will acknowledge L Hemstock's email. Professional pest control will be sought if necessary

**2505/13 Correspondence for Information**

- a) NLC – road closures and committee meetings were noted
- b) ERNLLCA – training dates were noted

**2505/14 Highways / Neighbourhood Services / NLC issues / Parish Issues**

- a) Silver Street Subsidence needs reporting as it is getting worse
- b) Potholes on Prospect Bend to be reported
- c) Highways – Clerk to report cars parked on junctions; Cllrs to take photos and send to Ward Councillors

**2505/15 Minor Items**

No minor items for discussion

**2505/16 Agenda items for next meeting**

Financial Regulations  
Discussion with ward Councillors on vehicles  
Internal Audit  
VJ Day

**2505/17 To confirm the date and time of the next meetings:**

Ordinary Parish Council meetings as follows

Monday 23 June 6.30pm  
Monday 28 July 6.30pm  
Monday 29 Sept 6.30pm  
Monday 27 October 6.30pm  
Monday 24 November 6.30pm  
Wednesday 14 January 6.30pm  
Monday 23 February 6.30pm  
Monday 23 March 6.30pm  
Monday 27 April 6.30pm

**2505/016 To consider the Exclusion of Public and Press in accordance with the Public Bodies (Admission to Meetings) Act 1960 si(2). due to the confidential nature of the items to be discussed**

- a) Cllr Hoggard was thanked for her hard work as Acting Clerk

Meeting close: 19.23